

Watkins Ross

Pension Analyst

Are you a Pension Analyst with the desire to pursue an Enrolled Actuary designation? Consider joining our team!

Watkins Ross is a 100% employee-owned actuarial and retirement plan consulting firm located in Grand Rapids, MI. As a 100% employee-owned firm, we recognize our employees are our greatest assets. Our team includes a diverse set of experienced professionals who help our clients achieve their goals by providing services to help them implement successful retirement programs, recognize emerging trends and understand regulatory changes that may impact their bottom line. Are you looking to join our team of employee-owners? Send your resume to careers@watkinsross.com.

What makes Watkins Ross unique? Our culture, our benefits and our city. Read more at www.watkinsross.com/careers.

Overview

The Pension Analyst will provide consulting and administrative services for traditional pension plans and cash balance plans under the guidance of the assigned actuary. Primary responsibilities include completing annual valuation reports, benefit calculations and required governmental reporting. The ideal candidate will possess strong communication skills and the desire to pursue an Enrolled Actuary designation. We are looking for a collaboratively minded individual ready to contribute to our growing firm.

Job Responsibilities

Consultative/Collaborative

- Partner with the assigned actuary to manage client relationships and develop a thorough understanding of the plan specifics to anticipate client needs.
- Participate in presentations and meetings with clients to proactively address arising issues and market changes.
- Effectively communicate data trends and the potential implications to the client.
- Work cohesively as a team across departments to continually improve our efficiency and grow as a firm.
- Engage with other professionals to develop a network of connections.

Technical Responsibilities

- Complete pension valuations (including data reconciliations, compliance testing, contribution calculations, etc.) and other expense and disclosure reports.
- Complete benefit calculations and statements.
- Work with the actuary or consultant to complete studies/projections as needed.
- Complete IRS, PBGC and termination filings.

Skills and Qualifications

The ideal candidate is collaboratively minded with strong communication skills, and a focus on maintaining and building relationships. We are looking for a candidate with experience in the pension field who is looking to pursue an Enrolled Actuary designation.

- Education: Bachelor's degree in Mathematics or similar field (required).
- Computer Skills: Excellent Microsoft Office skills (required), working experience with ProVal (preferred).
- Exhibit a strong team approach when developing and managing relationships.